KVCC Course Evaluation

Purpose: To give faculty the student's perception of whether course and learning goals were reached so faculty may improve the course and/or instruction of the course for future students.

- In 2013, the KVCC Course Evaluation Workgroup surveyed KVCC faculty members to establish the KVCC Course Evaluation Purpose and evaluation tool.
- The KVCC Course Evaluation is a standardized 11-core question tool intended to provide an opportunity for student participation in the course evaluation process.
    - The KVCC Course Evaluation tool was piloted during Summer 2013.
- For seated and hybrid classes, the KVCC Evaluation will be completed by paper and pencil/pen.
- Online classes will be given an electronic version of the survey.
- Departments and programs may add up to 5 individual questions for a course.
- Custom questions must be the same across all sections of a course.
- A Request for Custom Questions must be submitted to Melodie McCutcheon by the following:
    - October 15th---Fall semester
    - February 15th—Spring semester
    - April 15th—Summer semester
- KVCC Course Evaluations will be distributed to Department Chairs three weeks prior to the conclusion of the academic term.
- It is recommended that the Course Evaluation Script is used to introduce the KVCC Course Evaluation to students.
    - Participation by students is voluntary.

The KVCC Course Evaluation and supporting documents will be available on the KVCC Portal.

- KVCC Course Evaluation Protocol
- KVCC Couse Evaluation Core Questions
- PICES Item Catalog
- Course Evaluation Script
- Custom Question Request Form

September 17, 2013